

Kara Glinnen

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Skills

Computer design

Photoshop*
Illustrator*
InDesign
Quark Xpress*
Microsoft Office
Flash*
Acrobat
Director
Dreamweaver
Fireworks
Pagemaker
Premiere*
HTML
Sharepoint
Soundforge*
Lightwave
Aura
Sonar/Cakewalk

Operating systems

Mac OS
Windows

Other

Processing black and white film
Printing black and white photos
Printing color photos
Presswork
American Sign Language

Education

Northeastern University, Boston, MA Jun '02
Bachelor of Science with a concentration in Art: Graphic Design and Multimedia
Honors: Cum Laude
Courses taken: Multimedia Capstone, Hypermedia, Programming for Multimedia, Narrative for Multimedia, Typography, Graphic Design, Electronic Publishing Design, Introduction to Computer Graphics, Principles of Graphics, Color Theory, Visual Studies, Animation, Video Basics, History of Multimedia, Music Technology, Intermediate Drawing, Intermediate Black & White Photography, Introduction to Color Photography, History of Graphic Design, Art History, Modern Art

Whittier Regional Technical School, Haverhill, MA Jun '96
Concentration in Graphic Arts
Courses taken: Graphic Arts Theory

Experience

Linkage Inc., Burlington, MA Apr '04 – Dec '04
Graphic designer/Desktop publisher & May '06 – Nov '11
Provided print and Web design, layout, and production support for public training materials, direct mail pieces, e-marketing advertisement, and custom client programs; partnered in establishing branding and publishing standards; coordinated timelines and requirements for marketing projects; developed and maintained partnerships with print vendors; coached colleagues in design techniques and Adobe software use

Lahey Clinic, Burlington, MA Dec '04 – Apr '06
Graphic designer
Designed layout for brochures, posters, displays, ads, newsletters, magazines, and Web graphics and forms

Public Interactive, Inc., Boston, MA Apr '00 – Dec '03
Graphic designer
Cut, edited, and converted audio files for radio show Car Talk; aided in creating Web art and updating HTML/CSS files for public radio Web sites; scanned and edited photographs and slides

Northeastern University Electronics Studio, Boston, MA Jun '98 – Mar '00
Teaching assistant/Computer lab monitor
Led workshops in Photoshop, Illustrator, Premiere, Director, Flash, and Soundforge, assisted professors in teaching programs and techniques

Interests

Atlanta Braves, the Beatles, photography, surrealism, herpetology, rock climbing, deaf culture

*taught workshops in these programs